



Kibo Seed Co. Ltd, P.O.BOX 25 Arusha, Tanzania.
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OPEN TENDER

Provision Of Fleet Management System for Kibo Seed Company Ltd RFQ No. KSCL/RFQ/FMS/01/2025-2026.

Dear Sir/Madam,

We kindly request you to submit the TENDER for the *Provision of Fleet Management System for Kibo Seed Company (KSCL/RFQ/FMS/01/2025-2026)*.

TERMS OF REFERENCE (TOR).

1. BACKGROUND

Kibo Seed Company is a private Company registered in the United Republic of Tanzania in the agricultural industry and in the Seed Sub sector. The main activities for the Company are carrying out Research, production, processing of seed, sales and marketing activities of seed and other complimentary products.

The Company is seeking a qualified and experienced vendor to provide comprehensive fleet management services for our organization. We invite your company to submit a formal sealed quotation in response to this request.

2. SCOPE OF AN WORK

The selected contractor shall provide basic fleet services for 12 vehicles

1. Online secure system Access via the internet provision of username and password for monitoring on internet via secure website
2. Real time automated tracking vehicle Monitoring and location/positioning services (GPS/GPRS/GSM tracker)
3. System detailed Map (With Enhanced Park and moving information).
4. Vehicle/motorcycle Speed Monitoring
5. Behavior and Management
6. Remote Vehicle immobilization
7. Detailed reports
8. Main power alert/Disconnect/low battery alert
9. Real time violation alerts like speeding, Geo Fencing entry/Exit, system Tamper, Excess idling.
10. Mileage based Transmission
11. Free Training on usage and application of the system
12. After Sales Support and Maintenance services.

13. Zone management via Geo fencing.
14. Provide different type of tracked report via website or application.
15. Provision of any added service/ technology will be an added advantage.

ELIGIBILITY CRITERIA

The bids will be evaluated based on the mandatory, technical and financial capability of the firm. Only responsive bids will progress to the next level of evaluation while non responsive bids will be dropped at the level of non-responsiveness. The pass mark for the technical evaluation will be 50%.

The lowest evaluated bids will be awarded the contract upon being responsive in the other levels of evaluation.

a) MANDATORY REQUIREMENT

The Service Provider **MUST** submit the following mandatory documents:

- i. **Company profile** – Provide a brief of the company including the business address and contacts.
- ii. Copy of TIN certificate with ability to provide EFD receipts for the work.
- iii. Valid Business License,
- iv. Valid Tax Clearance
- v. Submit valid relevant certificate of the service

b) TECHNICAL REQUIREMENTS (70%)

- i. **The Firms general experience, reputation in previous similar assignments – Number of years the firm has been doing this assignment**
 - Over 3 years - **Marks (20%)**

– Attach (3) three recommendation letters from the previous companies for undertaking similar services as required by KSCL, - **Marks (20%)**
- ii. **Understanding of the terms of reference, methodology and prepare weekly report.**

- Demonstrate your understanding of the work and the method to be applied as well as the workplan indicating the appropriate channel of reporting weekly **(30%)**

c) FINANCIAL EVALUATION (30)

The bids responsive at both the mandatory and technical evaluation will be subjected to financial evaluation whereby the lowest bids will be awarded the tender.

NOTE:

The tender documents should be prepared in English or Swahili and the quotation should be in Tanzania shillings currency.

3. SUBMISSION INSTRUCTIONS

Tender **MUST** be submitted physically to our offices KIBO SEED COMPANY LIMITED located at Okaseni Street off Arusha – Namanga Road Opposite Dodoma/East Africa By-Pass Road Junction Also, Opposite Petro Africa Ngaramtoni Service Station Arusha, Tanzania.

Tender **MUST** be submitted inside the sealed envelope with the subject outside the envelope

Provision of Fleet Management System for Kibo Seed Company (KSCL/RFQ/FMS/01/2025-2026).

Tender must be submitted on or before **23rd June 2025** not later than **10:00am** in the tender. The opening will be done immediately and representatives are invited to attend.

Kindly note: Late submissions will not be considered.

Thank You

General Manager
Kibo Seed Company Limited